

**AUTHORIZATION AGREEMENT FOR
ELECTRONIC FUNDS TRANSFER (EFT)**
OFFICE OF THE STATE CONTROLLER

(See Instructions On Reverse Side)

SECTION I

Please Check Appropriate Box(es):

- ☐ New EFT Account
☐ Change EFT Remittance Method
☐ Change Bank Account
☐ Change in EFT Contact Person or Phone Number

HOLDER INFORMATION

EFT-FEDERAL EMPLOYER ID#:											BRANCH NUMBER:																		
NAME:																													
ADDRESS:																													
UNCLAIMED PROPERTY HOLDER TYPE CODE:													TELEPHONE: ()					-						

REMITTER INFORMATION (If different from holder)

NAME:																											
ADDRESS:																											
											TELEPHONE: ()					-						

EFT CONTACT INFORMATION

NAME:											TELEPHONE: ()					-						
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Complete Section II, III, or IV Below:

SECTION II☐ **ACH DEBIT**

This method allows you to transfer funds to the Office of the State Controller electronically by debiting an account you control in a financial institution for the amount that you report to the state's data collection service. You will have control through your personal security code of your choice. You will receive a reference number, for your records, that will show the transfer of money. THIS REFERENCE NUMBER MUST BE NOTED ON YOUR UNCLAIMED PROPERTY REPORT FORM USF-1 IN THE UPPER LEFT-HAND CORNER, OR ON ANY OTHER DOCUMENTS SUBMITTED.

BANK NAME:											Method of Communication: (Check One)										
BANK ACCOUNT NUMBER (NOT TO EXCEED 17 DIGITS):																					
											<input type="checkbox"/>	Telephone - Voice									
TRANSIT AND ROUTING NUMBER:											<input type="checkbox"/>	Telephone - Touch-Tone									
TYPE OF ACCOUNT:																					
<input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS																					
SIGNATURE:											TITLE:										
											DATE:										

IMPORTANT:

If you have selected ACH Debit option, you must attach a voided check for the account to be debited. Your voided check will verify bank account, transit and routing numbers.

SECTION III☐ **ACH CREDIT**

This method allows you to transfer funds by instructing your ACH participating financial institution to debit your account and credit the Office of the State Controller's bank account. These remittances must be in NACHA CCD + format using the Tax Payment Convention (TXP) and may only be initiated for the EFT remittances to the Office of the State Controller.

SIGNATURE:											TITLE:									
											DATE:									

Return to: State Controller's Office, Division of Collections, Bureau of Unclaimed Property
 P.O. Box 942850, Sacramento, CA 94250-5873, Attention: EFT Unit
 For EFT assistance call (916) 322-5693

SECTION IV

OFFICE OF THE STATE CONTROLLER

☐ **FEDWIRE**

This method allows you to originate a transaction utilizing the national electronic payment system to transfer funds through federal reserve banks, whereby the holder debits their own bank account and credits the state's bank account.

SIGNATURE:	TITLE:	DATE:
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☐ **INTERNATIONAL FUNDS TRANSFER**

This method allows you to originate a transaction utilizing the international electronic payment system to transfer funds through federal reserve banks, whereby the holder debits their own bank account and credits the state's bank account.

SIGNATURE:	TITLE:	DATE:
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INSTRUCTIONS FOR COMPLETING THE EFT AUTHORIZATION AGREEMENT FORM**GENERAL**

Please type or print clearly. Return to the Office of the State Controller at the address shown on the front of this form. Retain a copy for your file before mailing.

SECTION I

COMPLETE ALL APPLICABLE FIELDS.

SECTION II, III AND IV

COMPLETE **ONE** OF THESE SECTIONS:

Complete Section II if you select ACH Debit, Section III if you select ACH Credit, and Section IV if you choose Fedwire or International Funds Transfer. After making your decision, please check the appropriate box and complete every block of information for the method selected.

If the ACH Debit method is chosen, a voided check must be attached to the completed authorization agreement. Your voided check will verify bank account and transit routing numbers.

The example of a voided check, shown below, indicates where to locate the transit routing number for your bank and your bank account number. Remember to mark the word "void" across the face of the check that you return with the authorization agreement.

ABC BUSINESS	1044	
1234 Boomtown		
Anytown, CA	19	(1) Routing Transit Number (Required 9 digits)
Pay to the Order of	\$	
	DOLLARS	(2) Bank Account Number (Not to exceed 17 digits)
Anywhere Bank		
U.S.A.		
Memo	Not Negotiable	(3) Check Number
(1) 1:13340456 (2) 1:1234561304 111 (3) 1044		

FOR USE OF THE OFFICE OF THE STATE CONTROLLER ONLY

Your enrollment in the State Controller's EFT program has been approved to commence on _____.
(Date)

The method of remittance is:

☐ ACH Debit ☐ ACH Credit ☐ FedWire ☐ International Funds Transfer

Bureau of Unclaimed Property

by: _____
Signature

Date

Telephone